**People's Democratic Republic of Algeria**

**Ministry of Tourism and Handicrafts**

**Required documents (03) copies**

**Administrative file**

* Application for initial approval.
* Technical and economic study of the project.
* A copy of the title deed or concession contract.
* Building certificate.

**Technical file**

- A site plan at 1/2000 scale must take into account the environment and the roads leading to it.

- A topographic drawing of the land on a scale of 1/500 or 1/1000, depending on the size of the area allocated to the project to be carried out.

- A security declaration highlighting all the measures related to the security specifications established under the applicable regulations against the risk of fire and panic in establishments open to the public.

• Global graphics at 1/500 scale

• Schema for each assigned role

• A transverse room and a rectangular room for the buildings

• The plan of the facade is at 1/200

- A drawing that gives a general overview of an introductory model or several photos of the preliminary model, or if this is not possible, an aerial overview or a dialogue of two facades of the building that give an idea overall

**Diagram (written documents)**

1. The architect's report includes the following elements

- A brief description of the different buildings included in the project at to achieve.

- Brief description of land and ocean

- Designate each building and each store

- Estimate of the total surfaces to be built in square meters.

- Justification of the technical choice

- Safety Guide

1. Estimation of labor costs
2. A report giving details of the type of establishment and the nature of the its operation.

you can also log on to the portal of the Ministry of Tourism and Crafts and make your request, on: https://portail.mta.gov.dz